



YOUR LOVE  
*despite these wild times*  
REMAINS

*The Ice House and Crushed Ice Catering Phase 1 Event Strategy Guide*

# #LouisvilleStrong

*Since our beginning, the mission of Crushed Ice Catering and The Ice House has been to serve our guests and community with high quality hospitality and to curate atmospheres that give way to lifelong memories.*

*Our teams stand firm on this mission still as we navigate the waters of the current season. As community industry leaders, we dedicate ourselves to complying with our local government and health leaders to ensure our guests' safety while providing the celebratory experience you deserve.*

*Please read through our current list of precautions that our team is taking on you and your loved ones behalf. If you have any questions, please feel free to speak with your coordinator!*

## ON-SITE VENUE PRECAUTIONS

- *All employees are required to be forthright with their current health status. Any employees who've exhibited symptoms/are currently exhibiting symptoms will be sent home. All healthy employees will be required to properly wear PPE and wash hands/sanitize frequently.*
- *Additional staffing positions are required to limit guest contact with commonly touched surfaces.*
  - + *Two staff members will open doors upon guest arrival.*
  - + *One staff member to man the elevator.*
  - + *Two staff members to monitor bathroom sanitization.*
- *Warning signs with situation specific instructions will be present at all doorways for high risk or symptomatic guests.*
- *Additional signage will be present to encourage mindful social distancing practices throughout the Ice House.*
- *Masks available on-site for guests who do not have their own.*
- *Disinfectant spray and wipes will be provided through the venue.*
- *Interior doors will be propped open to limit guest contact.*
- *Trash cans will be present in all areas to encourage guests to dispose of waste.*
- *Ceremony chairs will be paired together for couples in the same household, spaced 6' apart from other chairs.*
- *"Non-dancing" style entertainment and only special dances of couple or couple with parents is permitted.*
- *Group photos will be required to follow social distance guidelines and any guidelines required by your photographer.*
- *Elevator will be available to 4 guests each ride while accompanied by elevator staff.*

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## CRUSHED ICE CATERING PRECAUTIONS

- *For the hors d'oeuvres course, each guest will be served a tapas style cocktail plate with hors d'oeuvres.*
- *All meals and courses will be individually plated for each guest.*
- *Self service beverage stations will not be available at this time.*
- *Assigned seating will be required for wedding guests. Same household families are welcomed to be seated together, but all guests not sheltering in place must be seated in compliance with social distancing.*
- *Four guests are welcomed to be seated at 60' round tables and eight guests may be seated at 30" wide banquet tables to allow for social distancing during dining.*
- *Based upon your contract, Individual boxed meals with disposable utensils and napkins will be provided to vendors during your event.*
- *All staff charged to clear tables are required to wear gloves at all times and exchange used gloves as necessary.*

## EVENT TASTING PRECAUTIONS

- *Your sales coordinator will wear proper PPE during your tasting.*
- *If a planning session or discussion is necessary during your tasting, your coordinator will be happy to discuss your questions and planning needs after all dining portions are finished and each present person is able to comply with social distancing and wear facemasks properly.*

## LET'S CELEBRATE!

*Please know that as our client, you are our top priority. Our Ice House and Crushed Ice Catering team is committed to putting the safety of your celebration first and will do so by keeping our policies updated. While this is not what you expected, we are ready to curate a wedding that you'll never forget.*

*with love,*

*your Ice House +  
Crushed Ice Catering team*